

**HAMPTON COUNTY DETENTION CENTER
POLICY & PROCEDURES**

SUBJECT: RESPONSIBLE PHYSICIAN

EFFECTIVE DATE: 4/13/18

NUMBER: 2051

REVIEWED DATE: *5/1/18*
KLJ
KLJ

APPROVED BY: KELVIN JONES

- 1.0 **POLICY** – The responsible physician will have no restrictions imposed upon him by the facility regarding the practice of medicine; however, security regulations that apply to all facility personnel will also apply to all medical personnel.
- 2.0 **PROCEDURE** – The Hampton County Detention Center has a contract with Southern Health Partners, MD Cecil T. McElveen to provide health care for inmates whenever required.

The doctor and the telephone number are listed below. They are shown in sequence of priority of notification.

Nurse- Karen Brownlee: 912-658-2655

**MD- Cecil T. McElveen: 843-368-4210
Home Phone: 843-726-5698**

- 2.1 The Hampton County Health Department telephone, # 943-3878 and the Hampton County Mental Health Department, telephone # 943-2828 will be contacted for assistance as needed.

**HAMPTON COUNTY DETENTION CENTER
POLICY & PROCEDURES**

SUBJECT: MEDICAL PROCEDURES

EFFECTIVE DATE: 4/13/18 *KJ*

NUMBER: 2052

REVIEWED DATE: 5/14/18 *KJ*

6/13/20 *KJ*

APPROVED BY: KELVIN JONES

1.0 **POLICY** – In an effort to maintain the health of inmates and for the protection of the staff, the facility will provide the necessary medical care.

2.0 **PROCEDURE:**

Inmates that are detained at the Hampton County Detention Center will be provided with medical care for maintenance and emergency care situations.

RECEIVING SCREENING – Receiving screening will be performed on every inmate admitted to the facility. The booking officer will be responsible for completing the receiving screening form (copy attached) during the booking process. Any medical problem discovered during the receiving screening should be referred immediately to the appropriate contracted medical providers. (See policy #2053)

2.1 **HEALTH APPRAISAL** –The Deputy director or designee will be responsible for notifying the medical provider of every inmate whom has been detained ten (10) days within the facility. Prior to the 14th day, the medical provider will schedule a health appraisal to be completed on the inmate. During the health appraisal data collection, the medical staff person will be responsible for reviewing earlier screening form, completing a medical and psychiatric history; taking height, weight, pulse, blood pressure, and temperature, and other examinations, as required by the responsible physician. All data collected will be filed in the inmate's medical record, which is not accessible to the general correctional staff. (See policy # 2056)

2.2 **NON-EMERGENCY MEDICAL CARE** – Inmate request for medical care will be collected by the correctional officers as they make their rounds. The correctional officers will put the request for medical services in the medical folder for the nurse. Sick call will be conducted by the nurse.

2.3 **EMERGENCY MEDICAL AND DENTAL SERVICES** – When a medical emergency arises, the correctional officer will notify the senior officer on duty. The correctional officer on the scene will begin administering first aid, provided he has received the necessary training. The senior officer on duty will after evaluation of the situation call the Nurse and EMS for an ambulance if necessary. Based on the finding of the Emergency Medical Technician the responsible

physician will be notified of the emergency and further action will be taken upon direction of this medical doctor. In all instances, if the inmate is transported to the doctor or hospital, he will be accompanied by a correctional Officer. All medical emergencies are taken to the Hampton Regional Medical Center, which offers 24 hour emergency room coverage.

If dental services are required, the nurse will contact the facility's dentist. If the dental injury/illness constitutes an emergency, the inmate should be transported to the nearest Emergency room. The facility personnel will follow the instruction of the dentist.

2.4 DECIDING THE EMERGENCY NATURE OF ILLNESS OR INJURY – The following occurrences will define a situation in which emergency care will be provided:

- Severe bleeding
- Unconsciousness
- Serious breathing difficulties
- Head injuries
- Severe pain
- Suicide attempt
- Sudden onset of bizarre behavior
- Severe burns
- Any other health or life threatening conditions

2.5 DENTAL SCREENING/EXAMINATION – All inmate dental problems will be referred to the facility's dentist. Dental treatment, as recommended by the dentist, will be initiated.

2.6 MEDICAL AND DENTAL PROSTHESES – Medical and dental prostheses will be provided only upon order of the responsible physician or dentist and will be done only when the inmate's health will be severely adversely affected during the expected period of confinement.

2.7 FIRST AID – All correctional officers will be required to complete a basic first aid training course within the first year of employment. In an emergency situation, the correctional officer on duty who has received first aid training will provide first aid in any emergency. First aid will not be administered by any staff member who has not completed basic first aid training.

2.8 CHRONIC AND COVELESCENT CARE – Chronic and convalescent care will be provided by the facility where possible. Where chronic or convalescent care is necessary, the responsible physician will, in coordination with the facility administrator outline an individual treatment plan with any special orders to the facility staff. The facility staff will be responsible for carrying out the orders of

the responsible physician and will document the completion of any order in inmate's medical record.


- 2.9 **MEDICAL PREVENTIVE MAINTENANCE** – The facility's medical service provider will be responsible to distribute pamphlets or brochures, as available, to inmate who request information on medical preventive maintenance. For example, inmates who have diabetes should be instructed on the importance of taking the insulin on a regular basis and how to administer self-inoculations.
- 2.10 **DELOUSING** – Upon admission to the facility, each inmate will be offered a shower which includes the use of quell shampoo or other equivalent delousing solution to get rid of parasites. If, however, in the opinion of the senior officer, it is determined that cleaning is necessary, the inmate shall be require to take a shower with the delousing solution. The inmate will be instructed of the proper application and use of the solution.
- 2.11 **DETOXIFICATION** – Inmates arrested and whose conduct at the time of booking appears to indicate they are under the influence of alcohol, opiates, barbiturates, or other similar addicting drugs, will after being examined by a medical doctor and approved for incarceration, be placed under observation for minimum of six (6) hours. If after twelve (12) hours the correctional officer on duty feels they are not able physically to take care of themselves, return the inmate to the hospital for evaluation. In the event of withdrawals, as in the case of any other medical emergency the inmate will be transported to the hospital, or the community treatment facility, or as ordered by the responsible physician.
- 2.12 **PHARMACEUTICALS** – Behavior-modifying medication and those medications subject to abuse are dispensed only when ordered by the responsible physician and as one facet of a program of therapy. The administration of psychotropic medication is not allowed for disciplinary reasons, and the long-term use of minor tranquilizers is discouraged. All prescription medications are kept in a locked medicine cabinet in the front office . Medications are passed out by designated correctional officers. Each medication is recorded on individual medication sheets and initialed by the person dispensing the medication. If for some reason, the drug is not given, this fact is noted giving the reason. After the prescription is finished or the inmate is released, the medication log is added to the individual inmate's medical record. The pharmacy that fills the facility's prescriptions is Vincent Drugs. The pharmacy has been instructed to use the liquid form of the medication whenever possible and to print the total number of pills dispensed on each individual prescription. When inmates are release their medication is to be given to that inmate.
- 2.13 **SCREENING** – SEE POLICY #2053
- 2.14 **NOTIFICATION OF NEXT KIN** – In each inmates file is the name and address of the next of kin, legal guardian or person to be notified in case of emergency.

The Senior Officer on duty will notify accordingly in case of a serious illness or injury. The person making the notification should not disclose any medical information. Disclosures of medical history should be made by a responsible medical authority. In no instance should said notification be delayed more than two (2) hours after the emergency.

- 2.15 The Hampton County Detention Center strictly prohibits conducting medical or pharmaceutical testing for experimental or research purposes.
- 2.16 SUICIDE PREVENTION – SEE POLICY #2052

APPROVED BY:


MD. Cecil T. McElveen
Southern Health Partners


Kelynn Jones, Director
Hampton County Detention Center