



**U.S. Department of Justice**

United States Marshals Service

*Office of General Counsel*

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*Washington, DC 20530-1000*

November 21, 2007

Mr. Nate Carlisle  
Reporter  
The Salt Lake Tribune

RE: Freedom of Information/Privacy Act Request No. 2008USMS11165

Dear Mr. Carlisle:

The United States Marshal Service (USMS) is responding to your request for inspections, audits, or reviews by the USMS upon the Daggett County, Utah Jail/Sheriff's Office.

Pursuant to your request, the USMS conducted a search of its files and located an inspection report, consisting of 12 pages, which is responsive to your request. We have determined to grant you access to this report, except for the number of security staffing and other internal information, and the name and telephone number of a government employee/law enforcement officer referenced therein, which are exempt from disclosure pursuant to exemptions 2, 6, and 7(C) of the Freedom of Information Act, 5 U.S.C. 552(b). Enclosed is a copy of this inspection report.

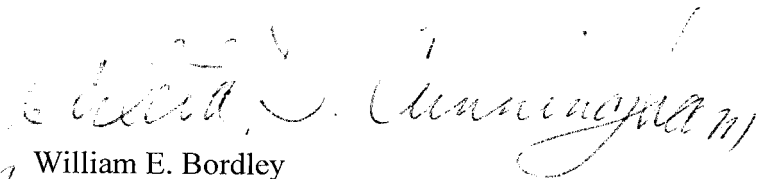
Exemption 2 permits an agency to withhold matter related solely to internal personnel rules and practices. The material withheld under this provision meets the test of "predominant internality," set forth in Crooker v. BATE, 670 F.2d 1051 (D.C. Cir. 1981). The information withheld under this provision pertains to measures to ensure safe and secure transportation and housing of prisoners. Disclosure of this information could impair the effectiveness of such measures and may endanger the safety of law enforcement personnel, prisoners, and members of the public. As such, disclosure would significantly impede effective operation of law enforcement efforts. Exemption 6 protects records or information, the disclosure of which would constitute a clearly unwarranted invasion of personal privacy. Exemption 7(C) protects records or information compiled for law enforcement purposes, to the extent that disclosure could reasonably be expected to constitute an unwarranted invasion of personal privacy. Therefore, it is not appropriate for discretionary release.

Mr. Nate Carlisle  
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If you are dissatisfied with my action on this request, you may appeal this partial denial within 60 days of the date of this letter by writing to the Director, Office of Information and Privacy, United States Department of Justice, Suite 11050, 1425 New York Avenue, NW, Washington, D.C. 20530-0001. Both the letter and the envelope should be clearly marked "Freedom of Information/ Privacy Act Appeal." In the event you are dissatisfied with the results of any such appeal, judicial review will thereafter be available to you in the United States District Court for the judicial district in which you reside or have your principal place of business, or in the District of Columbia.

If you have any questions, please contact Arleta D. Cunningham at (202) 307-9052 or the FOIA Service Center at (202) 307-9054.

Sincerely,



William E. Bordley  
Associate General Counsel/FOIPA Officer  
Office of General Counsel

Enclosure



## DETENTION FACILITY INVESTIGATIVE REPORT

### A. Detention Facility Information

Facility Name: Daggett Co Jail		
Address: Highway 43 Manila, UT 84046	USMS District No: 81	
	District Name: District of Utah	
	Sub-Office:	
	Facility Telephone: 435-784-3518	
County: Daggett		
Facility Administrator: Rich Ellsworth	Title: Sheriff	Telephone: 435-784-3255
Detention Facility Contact: John Martineau	Title: Commander	Telephone: 435-784-3518
USMS District Point of Contact: [REDACTED]	Title: DUSM	Telephone: 801-524-5693 [REDACTED]
Distance from USMS Offices Using Facility: Miles: 171		
Driving Time From USMS Offices Using Facility:		Hours: 2 Minutes: 45

### B. Average Daily Detainee Population & Staffing Information

#### Detainee Population Information:

	Adult Male	Adult Female	Juv. Male	Juv. Female	Total
Facility Capacity	0	0	0	0	0
Facility Average Daily Population	6	17	0	0	23
USMS	0	15	0	0	15
LOCAL	2	2	0	0	4
BOP	4	0	0	0	4
Other	0	0	0	0	0

#### Facility Staffing Information:

##### Security Staffing:

	# Auth	# Filled
Captain	[REDACTED]	[REDACTED]
Lieutenant	[REDACTED]	[REDACTED]
Sergeant	[REDACTED]	[REDACTED]
Security Officer	[REDACTED]	[REDACTED]
Other	[REDACTED]	[REDACTED]

##### Medical Staffing:

	#Auth	# Filled	Contract
Physician	1	1	Yes
Physician's Assistant			
Registered Nurse			
Licensed Practical Nurse			
Nurse Practitioner			
Emergency Medical Tech	1	1	

### C. Information IGA/Contract & Inspections

IGA/Contract # (If Applicable): 81-98-0063  
Inspection Date: 10/11/2007  
Accredited By:  ACA  NCCHC  Other  
Time Limits: None  
Does Facility Receive Federal Excess Property: No

Facility Code: ORB  
Type of Inspection:  Initial  Follow-up  Annual  
(List Other): Utah Sheriff Association

**D. Facility Construction Information**

Date Facility was: Constructed: 1998 Remodeled:  
Construction Added: Construction Planned:

Will any Planned Remodeling or Construction Affect Facility Capacity (If Yes, Please Comment)?  
\*\*\*note Greenhouse has been closed to all inmates.

**E. Serious Incidents in Facility During Previous Calendar Year**

Number of: Suicide Attempts: 0 Suicides: 0  
Escape Attempts: 0 Escapes: 2

Number of: Serious Assaults on Prisoners: 0  
Serious Assaults on Staff: 0  
Other Serious Incidents: 0

**F. Problems/Complaints Affecting Facility During Previous Calendar Year**

Court Orders Affecting Facility (Attach Copy if Available):  
None

Pending Major Litigation:  
None

**Number of Written or Verbal Complaints Resolved Involving:**

Detainees: 10	Attorneys: 0	Family Members: 0	Medical: 0	Abuse: 0
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**G. Visual Review of Facility:**

Living Area Comments:

Areas had natural light and temperature was comfortable. Inmates had access to cold water and toilet. Inmates had an abundant amount of personal property in their cells. They are allowed to wear non uniform clothing while in the cells.

Day Room Comments:

Inmates had adequate room to read, watch tv, and eat. Each pod has satellite tv and microwave. Inmates have access to hot showers.

Kitchen Comments:

Kitchen is staffed by a private company. With the aid of inmate workers meals are prepared and then delivered to the pods by officers. There is no direct supervision by jail officers at this time. Culinary tools are in a lock box and given to the inmates for food prep. DUSM was informed that jail will be installing cords for knives at each food prep area. Meals were nutritious and varied according to religious and

medical needs. Food was properly stored and packaged. At time of inspection the kitchen was empty, it appeared very clean.

Medical Area Comments:

The medical unit is very small but adequate for size of facility. Doctor makes weekly visits and is on call 24/7. Sick call slips are easily obtained by inmates. Pill call is conducted at the medical unit. Jail request no major medical inmates because closest hospital is over an 1 hour away. Inmates inform DUSM that they are extremely happy with how their medical needs are being taken care off.

Recreation Area Comments:

Inmates have access to indoor rec and weather permitting outdoor rec. The indoor area has free weights, universal, and cardio equipment. The outdoor area allows inmates to get fresh air, play ball or just walk. Jail is currently working on changing the lock system going to the outdoor area. The locks will be changed to key locks with an electronic lock controlled by the control room at the emergency exit.

Visiting Room Comments:

Visiting area was clean and secure. Inmates are afforded lengthy visits due to travel time from Salt Lake Area.

Special Housing Comments:

Most cells designated for segregation are directly insight of main control. There is one cell that requires an officer to physically check the cell. [REDACTED] Inmates in special housing for medical or administrative reasons are allowed to library material/showers/and phones. Inmates there for punitive reasons have limited access to these items.

Other:

Laundry room detergent is accessible to inmates. DUSM recommends placing detergents in storage room off of laundry.

Library items (desks,computers,books,cabinets) are kept in the hallway off of the kitchen. This is a possible fire hazard if an emergency evacuation of the kitchen is needed.

**H. Review of Confinement Conditions**

Background information and instructions regarding the review of conditions of confinement can be found on Attachment 1 to this form. A comment must be made regarding any confinement condition that is found to be either Non-Compliant or Deficient at the end of Section H.

**SECTION A: ADMINISTRATION/MANAGEMENT**

**A.1 Policy Development and Monitoring**

The Facility Director ensures staff has the necessary information to operate and maintain the facility in accordance with local, state, and federal laws.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

**A.2 Internal Inspections and Reviews**

The Facility Director ensures internal operational inspections and reviews are coordinated regularly, and include systematic follow-up as needed.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

**A.3 Detainee Records**

The Facility Director adequately maintains all detainee records (including medical and mental health), ensuring their security and confidentiality.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

**A.4 Admission and Orientation**

The Facility Director provides an adequate admission and orientation.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

#### A.5 Personal Property and Monies

The Facility Director ensures personal property and monies are properly recorded, stored, and returned to detainees upon their release.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

#### A.6 Detainee Release

The Facility Director ensures detainees are released only with proper orders, identity verification, and notification.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

#### A.7 Accommodations for the Disabled

The Facility Director ensures that adequate accommodations are made for disabled detainees if the particular facility accepts disabled detainees.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

### SECTION B. HEALTH CARE

#### B.1 Intake Health Screening

The Facility Director ensures that adequate medical, dental, and mental health screenings are performed and appropriate dispositions are made.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

#### B.2 Medical, Dental, and Mental Health Appraisals

The Facility Director ensures that full medical, dental, and mental health appraisals are completed for each detainee within 14 days of arrival.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

#### B.3 Access to Routine, Chronic, and Emergency Health Services

The Facility Director ensures that detainees have timely access to and receive adequate routine, chronic, and emergency health services (i.e., medical, dental, and mental healthcare).

Non Applicable     Partially Compliant     Compliant     Non-Compliant

#### B.4 Experimental Research

The Facility Director ensures that detainees are not subjects of biomedical, behavioral, pharmaceutical, or cosmetic research.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

#### B.5 Response to Medical, Mental, and Dental Health needs

The Facility Director ensures that all staff are trained in processes and resources are in place to adequately respond to the medical, and dental health needs of detainees.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

#### B.6 Suicide Prevention

The Facility Director ensures that an adequate suicide prevention program is in place.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

#### B.7 Detainee Hunger Strikes

The Facility Director is prepared to respond appropriately to a detainee hunger strike, including providing appropriate medical and mental healthcare.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

#### B.8 Detainee Death

The Facility Director is prepared to adequately respond to a detainee death.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

#### B.9 Informed Consent/Involuntary Treatment

The Facility Director ensures that informed consent is obtained, when appropriate, prior to delivery of care.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

#### B.10 Infectious Disease

The Facility Director ensures that there is an infection control program that promotes a safe and healthy environment for staff, detainees, and visitors.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

### SECTION C: SECURITY AND CONTROL

#### C.1 Post Orders

The Facility Director ensures staff members have a clear understanding of the duties, responsibilities, and expectations associated with their posts.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

#### C.2 Permanent Logs

The Facility Director ensures that permanent logs are maintained for recording daily information, including routine occurrences, emergencies, or any unusual incidents.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

#### C.3 Security Features

The Facility Director ensures that inspections of all security features are conducted regularly in order to identify needed maintenance or other discrepancies.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

#### C.4 Security Inspections

The Facility Director ensures security patrols/inspections of all areas of the facility are conducted regularly.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

#### C.5 Control of Contraband

The Facility Director ensures the adequate control and disposition of contraband.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

#### C.6 Detainee Searches

The Facility Director ensures an adequate detainee search program exists that preserves constitutional rights.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

#### C.7 Detainee Accountability and Supervision

The Facility Director ensures the physical accountability and adequate supervision of detainees to ensure the safety of both staff and detainees.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

#### C.8 Use of Force

The Facility Director ensures that force is used only when necessary and only as long as necessary. The Facility Director also ensures that when force is used, it is not excessive and is properly documented and reported.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

#### C.9 Non-routine Use of Restraints

The Facility Director ensures that restraints are used only when necessary. The Facility Director also ensures that when restraints are used, they are used appropriately and only for non-punitive purposes.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

### C.10 Tool & Equipment Control

The Facility Director ensures adequate control of keys, tools, culinary equipment, medical equipment, supplies, and vehicles.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

### C.11 Weapons Control

The Facility Director ensures adequate control of weapons.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

### C.12 Detainee Discipline

The Facility Director ensures a fair detainee disciplinary system is in place that preserves due process.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

### C.13 Supervision for Special Housing

The Facility Director ensures adequate supervision of detainees in administrative segregation, protective custody, and disciplinary detention.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

### C.14 Contingency/Emergency Plans

The Facility Director ensures that an effective and adequate written contingency/emergency plan is in place.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

## SECTION D: FOOD SERVICE

### D.1 Sanitation Requirements

The Facility Director ensures that the facility meets all applicable food service standards regarding sanitation procedures for purchasing, serving and transporting, cooking, eating utensils and cooking equipment, as well as temperature requirements for food preparation and storage. The Facility Director also ensures that only appropriate staff and detainees are employed in food service jobs.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

### D.2 Adequate and Varied Meals

The Facility Director ensures that nutritionally adequate and varied meals are provided.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

### D.3 Special Diets

The Facility Director provides for special diets when prescribed by appropriate medical or dental personal. The Facility Director also ensures detainees are given reasonable opportunities to observe their religious dietary practices.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

## SECTION E: STAFF/DETAINEE COMMUNICATION

### E.1 Staff-Detainee Communication

The Facility Director adequately promotes and encourages detainee opportunities to communicate to staff, both written and verbal. When necessary, communications aids are provided (translations, translators, hearing impaired aids, etc.).

Non Applicable     Partially Compliant     Compliant     Non-Compliant

### E.2 Diversity Training

The Facility Director provides staff with appropriate diversity and sensitivity training.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

### E.3 Detainee Grievances

The Facility Director ensures that detainee grievances are addressed in a timely manner through a formal



process.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

## SECTION F: SAFETY AND SANITATION

### F.1 Fire Safety

The Facility Director ensures an adequate fire safety program, which conforms to local, state, and federal law, where applicable, is in place.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

### F.2 Non-Hazardous Furnishings

The Facility Director ensures that furnishings (e.g., mattresses, cushions, ect.) are fire-resistant, non-toxic, and not a fire safety hazard.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

### F.3 Control of Dangerous Materials

The Facility Director controls the storage, exposure, use and disposal of all flammable, caustic, toxic, and hazardous materials and other waste.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

### F.4 Environmental Control

The facility Director provides detainees with clean, sanitary, and adequately ventilated facilities.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

### F.5 Clothing and Bedding

The Facility Director provides all detainees with clothing and bedding that are clean, well maintained, and suitable for the climatic conditions of the area.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

### F.6 Personal Hygiene/Well-being

The Facility Director promotes and facilitates detainees' personal hygiene and well-being.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

### F.7 Physical Facility and Equipment

The Facility Director ensures that the physical facility and equipment do not present a hazard to detainees, employees, and visitors.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

## SECTION G. SERVICES AND PROGRAMS

### G.1 Classification, Review, and Housing

The Facility Director objectively classifies detainees, conducts adequate re-classification reviews, and houses detainees based on the level of custody required.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

### G.2 Religious Practices

The Facility Director ensures that detainees of all faiths have reasonable and equitable opportunities to participate in the practices of their faith.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

### G.3 Volunteer Work Assignments

The Facility Director ensures that unsentenced detainees are not required to work unless they volunteer to do so.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

#### G.4 Work Assignments and Security

The Facility Director ensures that work assignments do not compromise the security of the facility or community, or the delivery of health care. The Facility Director also ensures that detainees do not supervise other detainees.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

#### G.5 Juvenile Needs

The Facility Director ensures the special diet, exercise, and education needs of juvenile detainees under the age of 16 are met. The Facility Director also ensures the special education requirements of applicable detained under 21 are met.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

#### G.6 Exercise and Out-of-Cell Opportunities

The Facility Director ensures detainees have a reasonable opportunity for exercise and out-of cell time.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

#### G.7 Legal Materials

The Facility Director affords detainees reasonable and equitable access to legal materials and reasonable opportunities to prepare and copy legal documents.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

#### G.8 Legal Representation

The Facility Director ensures detainees have reasonable access to legal representation and the courts.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

#### G.9 Telephone Access

The Facility Director ensures detainees have reasonable and equitable access to telephones.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

#### G.10 Visitation Privileges

The Facility Director ensures detainees are allowed reasonable visitation with family and friends.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

#### G.11 Detainee Mail and Correspondence

The Facility Director ensures detainees can send and receive mail and maintain the confidentiality of privileged correspondence.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

### SECTION H: WORKFORCE INTEGRITY

#### H.1 Staff Background and Reference Checks

The Facility Director ensures all staff have initial background and reference checks before they are hired and that periodic criminal history checks are conducted once staff are employed.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

#### H.2 Staff Training, Licensing, and Credentialing

The Facility Director ensures all staff are adequately trained, licensed, and credentialed, and that expected standards of conduct are included in the training program.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

#### H.3 Staff Misconduct

The Facility Director ensures that an adequate system is in place to report allegations of staff misconduct and that such reports are thoroughly investigated and addressed, including forms of misconduct covered by other specific standards.

Non Applicable     Partially Compliant     Compliant     Non-Compliant

SECTION I: DETAINEE DISCRIMINATION

I.1 Discrimination Prevention

The Facility Director ensures that detainees are not discriminated against based on gender, race, religion, national origin, or disability (including discrimination in work and education programs).

Non Applicable     Partially Compliant     Compliant     Non-Compliant

Please list comments by section and confinement condition beginning with Section A.

(i.e. Section A, A-1: Facility does not:....)

A-1 After recent escape facility is diligently working on issues to comply w/ Utah DOC recommendations. They are creating written policy/standards to ensure that all staff has the most up to date information to comply with local/state/federal laws.

B-6 Currently staff is being verbally trained in suicide prevention but there is no written policy.

B-7 Staff is verbally trained in responding to a hunger strike but there is no written policy.

C-1 Staff is aware of their duties, responsibilities, and expectations but not all of the posts have written policy to ensure that each Officer has the same understanding.

C-2 Jail does not maintain historical records. They are currently in the process of setting up a data base to maintain permanent logs.

C-7 Although count is conducted 4x daily no written logs are kept. Inmates require more supervision in kitchen, movement throughout jail. (This is currently being addressed)

C-14 Emergency escape routes are posted, Officers/inmates need an emergency plan in writing,

F-3 Facility has cleaning products (clorox / detergents) easily accessible to inmates.

F-7 Facility has a lock box for culinary knives inmates have access to use them during food preparation times. Facility has plans to install cords connecting knives to table.

H-1 Facility conducts initial employment criminal history checks but does not obtain follow up checks. Sheriff agrees to do periodic criminal history checks on each employee.

J. Monitoring Report Certification:

Type in the SMTP Email Address of the Reviewed In-District Supervisor:

[Redacted]@usdoj.gov (JDoe@usms.doj.gov). SMTP address from Outlook..

Performed By (Please Print Name):

[Redacted] *bj/bz*

Title:  
DUSM

Electronic Signature:

[Redacted Signature]

Date:  
10/18/2007

Reviewed In-District By (Please Print Name):

\_\_\_\_\_


Electronic Signature:

\_\_\_\_\_

Title:

Date:

NOTE: Please obtain a copy of all inspection certificates, menus, prisoner handbooks or any other relevant documentation that supports a Detention Facility Investigative Report. All supporting documentation should be filed with the corresponding Detention Facility Investigative Report. Please do not forward supporting documentation to the Prisoner Services Division.

Edit History	
	10/15/2007 05:13:35 PM
	10/15/2007 05:34:12 PM
	10/15/2007 05:39:46 PM
	10/17/2007 04:31:48 PM
	10/17/2007 04:40:28 PM
	10/17/2007 04:59:29 PM
	10/17/2007 05:01:36 PM
	10/18/2007 12:40:12 PM
	10/18/2007 12:45:23 PM
	10/18/2007 12:46:14 PM

bb/ote

#### ATTACHMENT 1

#### **Purpose of the Conditions of Confinement Detention Standards and Monitoring Report**

The core mission of the Conditions of Confinement program is to monitor non-federal facilities that hold USMS detainees to help ensure that these facilities:

- are safe,
- are humane,
- protect detainee statutory rights, and
- protect detainee constitutional rights.

#### **Core Detention Standards**

The Core Detention Standards were developed to ensure the safe and humane confinement of federal detainees and to uphold the protection of their statutory and constitutional rights. The 59 standards are divided into 9 sections by relevance. Each standard contains a title and defining statement. The 9 sections are:

- A. Administration/Management
- B. Health Care
- C. Security and Control
- D. Food and Service
- E. Staff/Detainee Communication
- F. Safety and Sanitation
- G. Services and Programs
- H. Workforce Integrity
- I. Detainee Discrimination

The reviewer should ask the appropriate questions and verify appropriate documentation while seeking out pertinent information for making assessments. For example, if a standard requires that the Facility Director provide adequate medical, dental, and mental health screenings as part of the intake process, the reviewer should detail what is generally included in a screening, and verify the 4 items listed below in determining if the standard is being met. Reviewer should verify that:

[<br>]

- Does a policy exist?
- Is the policy adequate?
- Is the policy being implemented successfully?

- Is the desired outcome being achieved?

Each Policy will be assessed for compliance using the following definitions:

- o Fully Compliant - Adequate policies, procedures, and processes are in place to achieve a standard.
- o Partially Compliant - Improvements are necessary, such as additional resources, policy clarifications, process or procedural changes, to fully achieve the standard.
- o Non Compliant - Adequate policies, procedures, and processes are either not in place or not working.
- o Not Applicable - Standard is not relevant for the facility.

#### General Guidance for Reviewers: Policy Communication and Review

1. Interview high-level staff to ask how policies and procedures are communicated to staff and detainees.
2. Verify that adequate information is actually available via some means of communication (e.g., policy manuals, orientation, procedures, or legal guidelines).
3. Check pre-service and in-service training curricula to determine the extent to which staff training addresses the relevant policies and procedures.
4. Interview random correctional staff and detainees to determine the extent of their familiarity with the relevant policies and procedures.
5. Review policies and procedures to determine whether there are any indications of regular (at least annual) review and revision.
6. Is the facility operating in accordance with local/state/federal standards, regulations, and laws.
7. Is the facility operating in accordance with standards and policies established by nationally recognized organizations such as ACA, AJA, NCCHC, OSHA, or NFPA.

#### Summary of Core Detention Standards

##### A: ADMINISTRATION MANAGEMENT

- A.1 Policy Development and Monitoring
- A.2 Internal Inspections and Reviews
- A.3 Detainee Records
- A.4 Admission and Orientation
- A.5 Personal Properties and Monies
- A.6 Detainee Release
- A.7 Accommodations for the Disabled

##### B: HEALTH CARE

- B.1 Intake Health Screening
- B.2 Medical, Dental, and Mental Health Appraisals
- B.3 Access to Routine, Chronic, and Emergency Health Services
- B.4 Experimental Research
- B.5 Response to Medical, Mental & Dental Health Needs
- B.6 Suicide Prevention
- B.7 Detainee Hunger Strikes
- B.8 Detainee Death

##### E: STAFF/DETAINEE COMMUNICATION

- E.1 Staff-Detainee Communication
- E.2 Diversity Training
- E.3 Detainee Grievances

##### F: SAFETY AND SANITATION

- F.1 Fire Safety
- F.2 Non-Hazardous Furnishings
- F.3 Control of Dangerous Materials
- F.4 Environmental Control
- F.5 Clothing and Bedding
- F.6 Personal Hygiene/Well-being
- F.7 Physical Facility and Equipment

##### G: SERVICES AND PROGRAMS

- G.1 Classification, Review, and Housing
- G.2 Religious Practices
- G.3 Volunteer Work Assignments
- G.4 Work Assignments and Security

- B.9 Informed Consent/Involuntary Treatment
- B.10 Infectious Disease

C: SECURITY AND CONTROL

- C.1 Post Orders
- C.2 Permanent Logs
- C.3 Security Features
- C.4 Security Inspections
- C.5 Control of Contraband
- C.6 Detainee Searches
- C.7 Detainee Accountability and Supervision
- C.8 Use of Force
- C.9 Non-Routine use of Restraints
- C.10 Tool & Equipment Control
- C.11 Weapons Control
- C.12 Detainee Discipline
- C.13 Supervision for Special Housing
- C.14 Contingency/Emergency Plans

D: FOOD SERVICE

- D.1 Sanitation Requirements
- D.2 Adequate and Varied Meals
- D.3 Special Diets

- G.5 Juvenile Needs
- G.6 Exercise and Out-of-Cell Opportunities
- G.7 Legal Materials
- G.8 Legal Representation
- G.9 Telephone Access
- G.10 Visitation Privileges
- G.11 Detainee Mail and Correspondence

H: WORKFORCE INTEGRITY

- H.1 Staff Background and Reference Checks
- H.2 Staff Training, Licensing, and Credentialing
- H.3 Staff Misconduct

I: DETAINEE DISCRIMINATION

- I.1 Discrimination Prevention