STATE OF FLORIDA DEPARTMENT OF CORRECTIONS

OFFICE OF INSTITUTIONS

MEMO TO: DONALD L. MILLER

CHIEF INTERNAL AUDITOR

FROM: GEORGE SAPP

ASSISTANT SECRETARY OF INSTITUTION

DATE: APRIL 4, 2007

SUBJECT: FOLLOW UP TO THE CONTRACT MANAGEMENT REVIEW (CMR)

OF THE INMATE TELEPHONE SYSTEM CONTRACT #C1864,

REPORT NUMBER CMR06001

The following narrative describes what has been done to implement the report recommendations, along with other information that will help facilitate an understanding of our actions.

Contract C1864, Inmate Telephone System, is currently in the first renewal year, and the contract term ends May 31, 2007. The Department has issued an Invitation to Negotiate (ITN) which will provide inmate telephone services replacing the current contract.

Although a monitoring tool for evaluating services was previously developed and noted in the Contract Management Review, it was not finalized. The Contractor has been submitting monthly service reports, and the Department's Communication Technician has been performing visits to the institutions to address problems, observe installation progress, and assess services. Management of the contract was recently transferred from the Bureau of Facility Services to the Bureau of Institutional Support Services, and the findings and comments in the Contract Management Review are being utilized to formulate language for the ITN.

Liquidated damages in the amount of \$722,000.00 was assessed against the vendor in 2006, and subsequently in January 2007 a full and final settlement in the amount of \$147,000.00 was agreed to by Verizon Financial Management Corporation and Verizon Network Services, Incorporated on behalf of MCI Communications Services, Inc., the original vendor. A copy of the settlement letter is attached.

The recommendation to revise Form DC6-223 in order to facilitate timely activation of inmate PIN numbers and calling lists is under review. Clearly, the intent of this audit recommendation was to make monitoring of this contract requirement easier for the contract manager. This function is being reviewed to see if there is a better way to both ensure timely activation of inmate PIN numbers and calling lists, and ensure each action in this regard produces an automated result to reflect the time the

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request was received and the time the requested action was operational.

The Bureau of Institutional Support Services appreciates the opportunity to comment on the Contract Management Review (CMR) findings, recommendations and updated status. The Bureau of Institutional Support is conducting a review of the contract, and the review will be completed on or before April 13, 2007. The review will be used to establish an update for comparison to the CMR completed one year ago, and the results will be utilized as possible contributions for future monitoring activities. The reference in the CMR describing shortcomings in the monitoring tool is noted, and it is felt that duplicating contract language requirements in the monitoring tool is important in order that the intent and specification of the contract is not inadvertently changed.

We agree with the concern that critical service issues and prioritized compliance should be considered in the monitoring tool. Additionally, there should be consideration given to the use of percentages for gradient evaluation of contract performance, especially in those areas which will have a voluminous number of actions by the contractor. Therefore, we are recommending that this critical identification take place in the contract language which can then be referenced in structuring the monitoring tool. This recommendation will be disseminated to the ITN development work group.

It is our intent to actively participate in ITN development, use the findings and recommendations in the CMR, and apply lessons learned from previous contract management to ensure strict contract compliance by the contractor in future operations.

AS P9 1 924

Verizonbusiness

RECEIVED

Keith R. Eismann St. Manager, Government Markets Verizon Business 7990 IH 10 West San Antonio, TX 78230

Facilities Services RECEIVED

January 11, 2007

Steve Grizzard, Contract Administrator State of Florida, Department of Corrections 2601 Blair Stone Road Tallahassee, Florida 32399-2500

8509222848

JAN 16 2007

Facilities Services

REF: Liquidated Damages Settlement Letter and Release for Contract C1864

Dear Mr. Grizzard:

Verizon Financial Management Corporation and Verizon Network Services, Incorporated on behalf of MCI Communications Services Inc. d/b/a Verizon Business by and on behalf of itself and its U.S.-based affiliates and their successors ("Verizon"), provides this letter as confirmation that Verizon and State of Florida, Department of Corrections ("FLDOC") have agreed to resolve, on the terms and conditions set forth herein, liquidated damages resulting from a general contract audit conducted in 2006 associated with Contract C 1864 a Contract that Verizon and FLDOC, entered into on June 1, 2001 (the "Contract").

Verizon shall make a one-time payment to the FLDOC in the amount of \$147,000 as full and final settlement of liquidated damages resulting from the above mentioned general contract audit from January 2005 to March 2006 (the "Released Claims"). Verizon agrees to forward payment within ten (10) days of receiving notice of an executed settlement letter signed by both parties.

Prior to payment of the Released Claim, Verizon requires that the FLDOC provide two (2) signed copies of this letter. By signing, the FLDOC discharges Verizon, its parents, subsidiaries, affiliates, agents, representatives, assigns, transferees, officers, directors and employees from any and all claims, causes of action, suits, damages, demands, obligations, and liabilities of every kind and nature whatsoever for, arising out of, or related to the Released Claims. This letter is not to be construed as an admission of liability by Verizon, or as an admission that Verizon has committed or engaged in any deceptive or unlawful act, violation, or breach of contract or duty imposed by law.

Further FLDOC acknowledges and agrees that, unless expressly stated to the contrary herein, it shall remain subject to the provisions of any existing contract between the FLDOC and Verizon and the FLDOC will not reveal in any manner the contents of this letter or the fact of this settlement or any matters pertaining to this settlement, which are not in the public domain unless such disclosure is required by law.

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Verizonbusiness

Upon signature, please return the two fully executed originals to my attention using the provided return overnight envelope. If you have any questions, or if I can be of any further assistance, please do not hesitate to call me at 210-484-3177.

This settlement offer shall remain open and capable of being accepted by the FLDOC until 2/16/07. Any and all prior offers made to the FLDOC whether oral or written shall be superseded by this offer.

Keith R. Eismann

Sincerely

Sr. Manager, Government Markets

Verizon Business

ACCEPTED AND AGREED TO:

MCI COMMUNICATIONS SERVICES, INC	MCI	COM	MUNICA	ATIONS	SERVICES.	INC.
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Name: Suleiman Hessami Title: ____ Suleman 110000....
VP Pricing/Contract Management

Date: __

State of Florida Department of Corrections

Date: 1/23/07

DEPARTMENT OF CORRECTIONS



Governor JEB BUSH

Secretary

An Equal Opportunity Employer

2601 Blair Stone Road - Tallahassee, FL 32399-2500

http://www.dc.state.fj.us

JAMES R. McDONOUGH

November 29, 2006

Mr. Charles Parrish Technical Services Manager MCI Government Markets 4550 NW 6th. Street Gainesville, Florida 32609

Re: Liquidated Damages

Dear Mr. Parrish

Subsequent to our meeting on November 21, 2006, during which we discussed the liquidated damages and the possibility of MCI providing in-kind training to the Departments inmates in lieu of \$32,000.00 of the liquidated damages, you have responded that such training is not a viable option for MCI. That said the Department is seeking the \$115,000.00 which you agreed to in your letter to the Department dated October 26, 2006 and the additional \$32,000.00 for a total of \$147,000.00 in liquidated damages.

Within ten (10) days of the receipt of this letter, please forward a cashiers check payable to the Florida Department of Corrections in the amount of \$147,000.00.

Sincerely,

Stephen L. Grizzard

Chief Bureau of Facility Services

Cc George Sapp, Assistant Secretary of Security and Institutional Management David Pridgen, Deputy Assistant Secretary of Institutions Support Services Delphine Hill, Bureau of Internal Audit

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8509222848

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Hill, Delphine

From:

Hill, Delphine

Sent:

Wednesday, April 11, 2007 2:28 PM

To:

Grizzard, Stephen

Subject:

FW: Request for Documentation of MCI payment for Liquidated Damages

Importance: High

Attachments: MCI LIQUIDATED DAMAGES_00001.PDF

Steve.

FYI. I thought you may want a copy of the documentation of payment for your file.

Thanks. D. Hill

From: Rivera, Brenda (CO)

Sent: Wednesday, April 11, 2007 1:27 PM

To: Hill, Delphine

Cc: Deariso, Michael; McGavin, Ardell

Subject: FW: Request for Documentation of MCI payment for Liquidated Damages

Importance: High

Brenda L. Rivera

Department of Corrections Professional Accountant Specialist Finance & Accounting - General Revenue (850) 410 0785 Suncom 210-0785

From: Deariso, Michael

Sent: Wednesday, April 11, 2007 11:23 AM

To: Rivera, Brenda (CO) Cc: McGavin, Ardell

Subject: FW: Request for Documentation of MCI payment for Liquidated Damages

Please pull the deposit and send a copy to Delphine.

From: Hill, Delphine

Sent: Wednesday, April 11, 2007 10:37 AM

To: Deariso, Michael Cc: Miller, Donald

Subject: Request for Documentation of MCI payment for Liquidated Damages

Hi Dearsio.

How are you? Hope you are doing fine.

I am in need of documentation verifying payment from MCI for the settlement agreement of liquidated damages

A5 199 11 424

PAGE 13/32 Page 2 of 2

totaling \$147,000. Please send me information electronically verifying receipt of payment.

Should you have any questions, feel free to contact me at (850) 410-4603.

Sincerely,

Delphine C. Hill, CIA CMR Supervisor Bureau of Internal Audit Office of Inspector General

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DEPT OF CORRECTIONS

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REPORT OF VERIFIED TREASURY RECEIPTS FOR DEPOSIT VERIFIED ON 02/28/2007

03/01/07 07:51:14 PAGE NUMBER 4

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MCI - LIQUIDATED DAMAGES-DEC. '06

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SWDN E7000112415

DEPOSIT NO. C 02338

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TELEPHONE COMMISSIONS

AMOUNT 147,000.00

GENERAL REVENUE

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DEPT OF CORRECTIONS

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DATE RUN 02/27/07 PAGE 1

OPERATING ORGANIZATION 700000

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DEPT OF CORRECTIONS

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November 19, 2006

Mr. Charles Parrish Technical Services Manager MCI Government Markets 4550 NW 5th, Street Gainesville, Florida 51609

Re: i iquidated Damages

Dear Mr. Pacrish

Subsequent to our meeting on November 21, 2006, during which we discussed the liquidated damages and the possibility of MCI providing in-kind training to the Departments buttares in her of \$32,000.00 of the liquidated damages, you have responded that such training it not a visite option for MCI. That said the Department is seeking the \$115,000,00 which you agreed to in your letter to the Department dated October 26, 2000 and the additional \$32,000,00 for a total of \$147,000,00 in liquidated damages.

Within ten (10) days of the receipt of this letter, please forward a cashiers steck payable to the Florida Department of Corrections in the amount of \$147,000.00.

Simoerely,

Stephen L. Grizzian

Chief Bureau of Facility Services

Co George Sapp. Assistan: Secretary of Security and Institutional Management David Fridgen, Deputy Assistan: Secretary of Institutions Support Services Delphino Hill. Bureau of Internal Audit

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Rivera, Brenda (CO)

From:

Daria Bruce [Daria.Bruce@fidfs.com]

Sent:

Monday, February 26, 2007 11:50 AM

To:

Rivera, Brenda (CO); Mercer, John E.; Deariso, Michael; Schameyelesh (Scham) Mesfin (E-

mail)

Subject:

Old ach credits 7000

importance:

High

You have several ach credits that are over 60 days old. We need to get these items posted onto flair. Please visit our website to obtain the needed information to post onto flair.

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DATE

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\$147,000.00

Thank you, Darla Bruce

70-06-8 30-00-61-010425

DOTE 30 for MET, by M. Deariso instructions. Explanation: Liquidation Damages

F1321/5892401

ASTATION

Page 1 of 2

Rivera, Brenda (CO)

From:

Buys, Jane L [jane.buys@verizonbusiness.com]

Sent:

Tuesday, March 27, 2007 9:22 AM

To:

Rivera, Brenda (CO)

Cc:

Deariso, Michael

Subject:

RE: Payment Received

Attachments: LD FL DOCs 2006.pdf

Brenda:

I apologize for the delay, but I finally received feedback on the \$147,000 payment to Florida DOC. Attached is a letter from Stephen Grizzard requesting a total payment of \$147,000.00 in liquidated damages from Verizon Business/MCI.

Please let me know if you need any additional information.

Thanks.

Jane Buys

Service Manager Verizon Business Maximum Security v953-7441 800-289-5624, ext. 7441 502-429-7441 (Direct) 502-429-4049 (Fax)

Email: jane.buys@verizonbusiness.com

From: Rivera, Brenda (CO) [mallto:Rivera.Brenda@mail.dc.state.fl.us]

Sent: Monday, February 19, 2007 2:15 PM

To: Buys, Jane L Cc: Deariso, Michael

Subject: Payment Received

Importance: High

Please see attachment. You'll see your CO ID, Bank Trace #, etc.

Please let me know if you need further information.

Thanks for your help.

Brenda L. Rivera

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Professional Accountant Specialist Finance & Accounting - General Revenue (850) 410 0785 Suncom 210-0785

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Contract #C1864 Amendment # 3

CONTRACT AMENDMENT BETWEEN

THE DEPARTMENT OF CORRECTIONS

AND

MCI WORLDCOM COMMUNICATIONS, INC.

This is an Amendment to the Contract between the Florida Department of Corrections ("Department") and MCI Worldcom Communications, Inc., ("Contractor") to provide a statewide inmate telephone system ("ITS").

This Amendment:

- revises the end date of the Contract referenced in Section I., A., Contract Term;
- renews the Contract for one (1) year pursuant to Section I., B., Contract Renewal;
- revises Section II., D., 2., Rate Requirements;
- revises Section III., A., <u>Payment;</u>
- revises Section IV., A., <u>Department's Contract Manager</u>;
- revises Section IV., C., Contractor's Representative;
- revises Section IV., Y., Performance Guarantee; and
- adds Section VII., CC., Products Available from the Blind or Other Handicapped (RESPECT).

Original Contract period:
Amendment # 1:

June 1, 2001 through May 31, 2006

January 18, 2002 through May 31, 2006

January 29, 2003 through May 31, 2006

In accordance with Section V., CONTRACT MODIFICATION, the following changes are hereby made:

1. Section I., A., Contract Term, is revised to read:

Amendment # 2:

A. This Contract began June 1, 2001, and shall end at midnight on May 31, 2007.

This Contract is in its first renewal year.

- 2. Section II., D., 2., Rate Requirements is revised to read:
 - 2. Rate Requirements

Any rates, surcharges, operator fees or any other amounts, charged to the billed party by the Contractor, shall comply with all applicable regulations, tariffs and rules of the appropriate regulatory authority. Local and local extended area service calls shall be billed at the same rate as local operator-assisted collect calls. Rates and call surcharges charged to the called party shall be as listed below:

	Per Call Surcharge	<u>Rate Per Minute</u>	
Local	\$1.30	\$ 0.000	
IntraState	\$1.30	\$ 0.195	
InterState	\$1.30	\$ 0.195	

Contract #C1864 Amendment # 3

Any rate changes, surcharge changes, and tax changes shall be communicated in writing to the Department's Contract Manager, Accounting, five days prior to the change. If the Contractor does not comply with this requirement, liquidated damages pursuant to Subsection 7.30 of Department's Request For Proposal # 00-DC-7295 will be applied.

3. Section III., A., Payment, is revised to read:

A. Payment

The Contractor will compensate the Department at a commission rate of thirty-three percent (33%) of gross revenues. This commission rate is effective on June 01, 2006 (start date of the renewal term). Payment of the commission amount shall be tendered to the Department by electronic funds transfer (EFT) to a specified Department account within thirty (30) days after the final day of the Contractor's regular monthly billing cycle.

The surcharges/rates in Section II., D., 2., shall be applicable to renewal year one only. Should the Department elect to renew the Contract for the 2nd renewal term, rates and surcharges will be reviewed and negotiated prior to renewal in the best interest of the State.

4. Section IV., A., Department's Contract Manager, is revised to read:

A. Department's Contract Manager

The Contract Manager for this Contract will be:

Stephen Grizzard, Chief Bureau of Facility Services Department of Corrections 2601 Blair Stone Road Tallahassee, Florida 32399-2500 Telephone: (850) 410-4111

Fax: (850) 922-0027

Email: grizzard.stephen@mail.dc.state.fl.us

The Contract Manager will perform the following functions:

- Serve as the liaison between the Department and the Contractor;
- Evaluate the Contractor's performance;
- 3. Direct the Contract Administrator to process all amendments, renewals and terminations of this Contract; and
- 4. Evaluate Contractor performance upon completion of the overall Contract. This evaluation will be placed on file and will be considered if the Contract is subsequently used as a reference in future procurements.

The Contract Manager may delegate the following functions to the Local Contract Coordinator:

Verify receipt of deliverables from the Contractor;

Contract #C1864 Amendment #3

- Monitor the Contractor's performance; and 2.
- Review, verify, and approve invoices from the Contractor. 3.

The Local Contract Coordinator for this Contract will be:

William Dupree, Communications Technician II Facility Services Florida Department of Corrections 2601 Blair Stone Road Tallahassee, FL 32399-2500 Telephone: (850) 410-4110 Fax: (850) 922-0227

E-mail: dupree william@mail.dc.state.fl.us

The Local Contract Coordinator for Accounting will be: Mike Deariso, Finance and Accounting Florida Department of Corrections 2601 Blair Stone Road Tallahassee, FL 32399-2500 Telephone: (850) 922-9836 Fax: (850) 488-1196

E-mail: deariso.mike@mail.dc.state.fl.us

Section IV., C., Contractor's Representative, is revised to read: 5.

A. Contractor's Representative

Chuck Parrish, Technical Services Manager Verizon Business, Southeast Region 75 SW 2nd Ave Lake Butler, FL 32054 Telephone: (386) 496-1586

Cell: (386) 623-0668 Fax: (386) 496-8005

Email: charles.parrish@mci.com

Section VII., Y., Performance Guarantee, is revised to read: 6.

Performance Guarantee Y.

The Contractor shall furnish the Department with a Performance Guarantee equal to \$1,000,000.00. The form of the guarantee shall be a bond, cashier's check, treasurer's check, bank draft, or certified check made payable to the Department. The guarantee shall be furnished to the Contract Manager, Operations within thirty (30) days after execution of this Amendment.

Section VII., CC., Products Available from the Blind or Other Handicapped (RESPECT), is added to 7. read:

Products Available from the Blind or Other Handicapped (RESPECT): A5 P9 93 424 CC.

Page 3 of 4

CONTRACTOR:

MCI WORLDCOM COMMUNICATIONS, INC.

8509222848

Contract #C1864 Amendment # 3

The State/Department supports and encourages the gainful employment of citizens with disabilities. It is expressly understood and agreed that any articles that are the subject of, or required to carry out, this contract shall be purchased from a nonprofit agency for the blind or for the severely handicapped that is qualified pursuant to Chapter 413, Florida Statutes, in the same manner and under the same procedures set forth in Section 413.036(1) and (2), Florida Statutes; and for purposes of this contract the person, firm, or other business entity carrying out the provisions of this contract shall be deemed to be substituted for the Department insofar as dealings with such qualified nonprofit agency are concerned. Additional information about the designated nonprofit agency and the products it offers available http://www.respectofflorida.org.

This Amendment shall begin on the date on which it is signed by both parties.

All other terms and conditions of the original Contract and previous Amendments remain in full force and effect.

IN WITNESS THEREOF, the parties hereto have caused this Amendment to be executed by their undersigned officials as duly authorized.

SIGNED BY: NAME: Suleiman Hessami VP Pricing/Contract Management TITLE: 5/12/06 DATE: FEID#: DEPARTMENT OF CORRECTIONS SIGNED SIGNED BY: BY: NAME: James R. McDonough NAME: TITLE: Secretary TITLE: General Counsel Department of Corrections Department of Corrections 4-20-06 DATE: DATE:

AS POSH KH